Imperial Calcasieu Human Services Authority

Governance Board Meeting

3505 5th Avenue, Suite B

Lake Charles, Louisiana 70607

January 10, 2017

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MINUTES

I. CALL TO ORDER

Gordon Propst, Chairperson, called the meeting to order at 5:30pm noting a quorum was present.

II. ROLL CALL

1. Gordon Propst, appointed by Calcasieu Parish
2. Diana Hamilton, appointed by Governor Edwards
3. Corlissa Hoffoss, appointed by Governor Jindal
4. Betty Cunningham, appointed by Beauregard Parish
5. Christina Mehal, appointed by Jefferson Davis Parish
6. Aaron LeBoeuf, appointed by Governor Jindal
7. Angela Jouett, appointed by Cameron Parish
8. Scott Morgan, appointed by Allen Parish

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Paul Duguid, Chief Financial Officer
3. Nikki James, Executive Assistant

III. INTRODUCTION OF GUESTS

Gordon Propst welcomed guest and invited them to introduce themselves. See attached sign-in sheet.

IV. APPROVAL OF MINUTES

Board members received December minutes prior to the meeting. Gordon Propst entertained a motion to approve December minutes. Angela Jouett motioned and Scott Morgan seconded. Minutes were unanimously approved.

V. APPROVAL OF AGENDA

Gordon Propst entertained a motion to approve the January agenda. Scott Morgan motioned and Aaron LeBoeuf seconded.

It is noted that Board members Betty Cunningham and Christina Mehal presented to the meeting.

VI. Board Monitoring

1. Community Meetings with Legislative delegation

Gordon Prospt discussed the upcoming community meetings with legislators. The first meeting is hosted by Family & Youth to be held on January 19, 2017. The second meeting is hosted by Families Helping Families to be held on February 7, 2017. Board members were provided invites to both meeting via email and handouts.

VII. EXECUTIVE DIRECTOR REPORT

1. Financial Planning/Budgeting

Paul presented the FY18 budget request document. He reviewed the adjustments made to ImCal’s budget request by Division of Administration. Total existing operating budget is $11, 575,981 prior to adjustments. Paul has requested a meeting with DOA to discuss adjustment amounts particularly with the Salary Base Adjustments and the Attrition Adjustments. Paul reported a decrease in insurance cost. ImCal also has a $19,126 adjustment in Federal Funds which is money we receive for providing a service and is paid through Medicare, therefore identified as self-generated revenue.

It is noted that Board member Corlissa Hoffoss presented to the meeting.

1. Louisiana Developmental Disabilities Task Force Report

Louisiana Developmental Disabilities Council (LDDC) pulled together a task force to look at services provided and supports available for Act 378. Several recommendations were presented by this task force. The council would like all Boards to sign off stating they agree with the approved recommendations. Tanya reviewed the recommendations. Many recommendations involved additional training & advocacy which ImCal staff supports. ImCal has concerns with three (3) recommendations and they are as follows:

* Establishing a mandatory minimum percentage of 10% from LGE state general funding that must be dedicated to Act 378. For ImCal this would be approximately $800,000 earmarked for this. Concern: Goes against what the LGE is designed to do. Future budgets cuts and unable to cut $800,000 in state general funds ties our hands.

Corlissa stated the she feels 10% is not an extreme amount of funds to spend on DD. Tanya explained that close to 25% of ImCal self-generated funds are earmarked for DD already. This is referring to 10% for only one specific program in DD. Board agreed that if DD council is successful in gaining additional funds them ImCal will ensure that amount of funding will be protected.

* Change policy to allow Consumer Care Resources (CCR) to be accessed by those receiving behavioral health services through a private provider, rather than restricted to those receiving services through the LGE. Concern: ImCal is paying funds out without being able to verify the individuals are receiving the services. The Board would like to know the intent of this recommendation. Tanya will get further information regarding the CCR and inform the Board.
* Encourage LGEs to seek accreditation for their DD programs. Concern: the accreditation body may require things that we do not have in place that could possibly mean more staff, etc….and the accreditation process is expensive.

The Board had a discussion on their concerns with the task force recommendations and the importance of trying to keep clients at home and in their community with families as much as possible. There is also concern that LGEs should be allowed to determine how percentage of funds are spent based on need.

Gordon Propst entertained a motion to have Tanya form a letter in response to the LDDC to show ImCal’s support and concerns. Scott Morgan motioned and Diana Hamilton seconded. Tanya and Gordon will work on the letter and send it for the Board to review via email.

1. Legislative Audit

Tanya McGee reports it is time for ImCal legislative audit. The audit occurs every two years. The process has started and usually takes a few months to complete.

1. Update on psychiatrist recruitment

Tanya states the recruitment trip with Dr. Hill went well, however, at this time she is unable to accept a position with ImCal.

Tanya spoke with Dr. Fitzgerald, a psychiatrist who lives in Shreveport. Dr. Fitzgerald would like to meet with Tanya during the Mardi Gras holiday to discuss potential employment.

VIII. NEW BUSINESS

 No new business to present at this time.

IX. NEXT MEETING—February 14, 2016

X. ADJOURNMENT

Gordon Propst entertained a motion to adjourn the meeting. Diana Hamilton motioned and Betty Cunningham seconded.